

# पुर्ना International School Shree Swaminarayan Gurukul, Zundal

# **Summative Assessment Assignment – II(2018-19)**

Nai	ine:	Grade – 11	Sub: Computer			
Q1.	Q1. Choose the correct answer.					
	1. There are Arroy	w keys on a keyboard.				
	a) 4	b) 7	c) 5			
	2. We use the key to type in capital letters.					
	a) Caps Locks	b)backspace	c)left			
	3. We use Delete key to do	elete characters typed on t	he side of the cursor.			
	a) left	b)right	c)back			
4. We can also use the key to type in capital letters.						
	a) Backspace	b) shift	c)delete			
	monitor.					
	a) select	b) open a list	c) drag and drop			
	6. We use right-click to of options on the monitor.					
	a) select	b) open a list	c) drag and drop			
7. We can move an item on the monitor using option .						
	a) select	b) open a list	c) drag and drop			
	8. The top part of the pain	t screen is called	·			
	a) drawing area	b) title bar	c)paint button			
	9. The white part of the sc	reen is called				
	a) drawing area	b) title bar	c) ribbon			

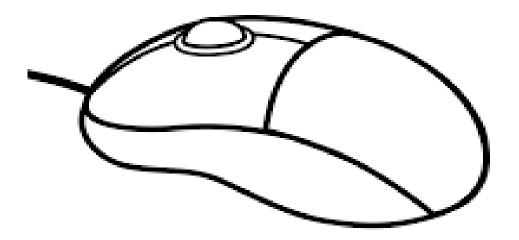
10. The	10. The tool is used to fill color in a drawing .			
a) pencil	b) fill with color	c)eraser		
11. The	tool works like a real	eraser.		
a) pencil	b) fill with color	c)eraser		
12. To draw a circle, w	e use the too	ol.		
a) line	b) rectangle	c) oval		
13. To draw a rectangle	e, we use the	_ tool.		
a) line	b) rectangle	c) oval		
14. The shapes group of	on the Ribbon has many _	·		
a) shapes	b)colors	c)tools		
15. We find the save op	otion on clicking the	button.		
a)paint	b)open	c)closing		
Q2. Write true or false.				
1. We use the Caps lock	key to type in capital lette	ers. [	]	
2. A mouse has four buttons.				
3. We use a mouse to point at things on the monitor.				
4. We use the Backspace keys to move the cursor on the screen.				
5. A wireless mouse wor	rks without a wire.	]	]	
6. The pencil tool is used	d for free-hand drawing.	]	]	
7. The pencil tool and er	raser tool are found in the	tools group. [	]	
8. We use the Fill with c	color to eraser the mistake	in the drawing. [	]	
9. We can draw a square	using the Oval tool.	]	]	

	10. When we click on the Shapes fill tool, a list of fill styles opens.	[	]	
	11. We use the paint program to do sums.	[	]	
	12. The Ribbon on paint screen has 2 parts.	[	]	
	13. A keyboard has many keys.	[	]	
	14. The shapes group has only one shape tool.	[	]	
	15. We double- click on an item to see what it contains.	[	]	
Q3	. Fill in the blanks.			
	[ white, right, 4,groups, left-click, pencil, shift, left, wireless, paint, ri	ght-clicl	ζ,	
	drag and drop, Rectangle, cursor, shapes, ]			
	1. There are arrow keys on a keyboard.			
	2. We use to select an item on the monitor.			
	3. We use to move an item on the monitor.			
	4. We can also use the key to type in capital letters.			
	5. We use delete key to delete characters typed on thes	side of th	ne cursor.	
	6. We use the program to draw and color on a computer.			
	7. The Ribbon consists of tabs and			
	8. The tool is found in the Tools group.			
	9. The Oval tool is found in the group.			
	10. The drawing area is in color.			
	11. A mouse works without wire.			
	12. We use the tool is used to draw rectangles and squares.			
	13. The blinking line on the screen is called			

14. We use the Backspa	ace key to delete characters typed on the	side of
the cursor.		
15.We use	to open the a list of options on the n	nonitor.
Q4.Write the steps to shut	ting down a computer.	
Step 1 :		<del></del>
Step 3:		
Step 4:		
Step 5:		
Step 6:		
Q5. Answer the following	questions.	
Q1. Which key do we u	ise to delete letters typed on the left side of the c	ursor?
Ans:		
Q2. Which key do we u	se to type in capital letters?	
Ans:		
Q3. Write any two uses	of mouse ?	
Ans:		
Q4. What is the use of da	rag – and – drop?	
Ans:		

Q5. Which tool do we use to fill color in a drawing?
Ans:
Q6. Which tool do we use to erase a mistake in a drawing?
Ans:
Q7. Name any two tools found in the shapes group?
Ans:
Q8. Which tool do we use to draw a circle?
Ans:
Q9. Name the four arrow keys?
Ans:
Q10. Write different parts of a computer mouse?
Ans:

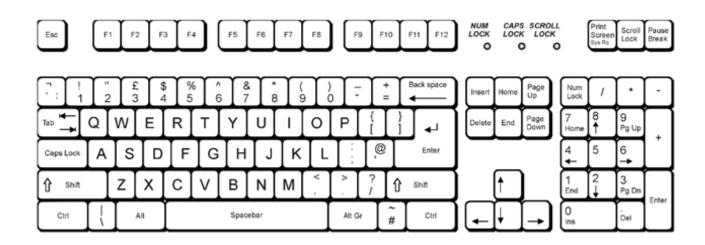
Q6. Color the mouse and label the parts?



### Q7. Color the keys with the given color codes.

Arrow keys – green Backspace key – red Delete key – pink

Space bar – blue Enter key – yellow shift key – brown



## Q7. Label the parts of the paint screen?

