



**Q.2 Fill in the blanks:**

**(Marks-5)**

1. An \_\_\_\_\_ system manages the working of computer. (operating/taskbar)
2. An \_\_\_\_\_ stands for a file, folder or program. (wallpaper/icon)
3. We use \_\_\_\_\_ to draw and color pictures. (keyboard/mouse)
4. We use \_\_\_\_\_ to print output on a paper. (microphone/printer)
5. An \_\_\_\_\_ stands for a file, folder or program. (wallpaper/icon)

**Q.3 Match the following devices with their pictures:**

**(Marks-5)**

1. Keyboard

2. Monitor

3. Speaker

4. Microphone

5. Mouse

a.



b.



c.



d.



e.



**Q.3 Write T for true and F for False.**

**(Marks-5)**

1. MS paint is a word processor. ( )
2. The ribbon has three parts-Files, tabs and groups. ( )
3. The file tab is the first tab on the ribbon. ( )

4. The status bar is present at the bottom of the word window. ( )

5. The vertical scroll bar is on the left side of the word window. ( )

**Q.4 Circle the correct answer:**

**(Marks-5)**

1. The long bar at the bottom of the desktop is called the space (bar/taskbar).
2. The start button is located at the bottom (left /right) corner of the taskbar.
3. Clicking on the start button displays a list of (programs/folders).
4. Shikha made a drawing. The output can be seen on a (Monitor / Speaker).
5. Misha wants to add 7 and 10. The processing will be done by a (CPU / Monitor).

**Q.5 Give two examples of the following.**

**(Marks-6)**

1. Operating systems \_\_\_\_\_, \_\_\_\_\_
2. Parts of a desktop \_\_\_\_\_, \_\_\_\_\_
3. Desktop icons \_\_\_\_\_, \_\_\_\_\_

**Q.6 Answer the following questions:**

**(Marks-2)**

1. Name any two commands present under the file tab?

**Ans:** \_\_\_\_\_.

2. How can we use the scroll bars?

**Ans:** \_\_\_\_\_.

3. What is hardware?

**Ans:** \_\_\_\_\_.

4. What is the full form of I-P-O?

Ans: \_\_\_\_\_.

Q.7 Draw the picture of Input and Output devices. Color it.

( Marks-4)

1. Keyboard

2. Monitor



