



1. Tick () the correct answer.

- 1) Which of the following can a slide contain?
a. text b. images c. sound and videos **d. all of these**
- 2) when a series of slides is presented one after another, the presentation is called a
a. slide show b. slide sorter c. slide bar d. none of these
- 3) Which tab displays all of the slides in a small view?
a. slide tab b. file tab c. insert tab d. ribbon
- 4) Which key will you press and hold to select non-adjacent slides you want to delete?
a. ALT b. ENTER **c. CTRL** d. ATL
- 5) Which of the following is the first thing you would do to make changes to a picture?
a. Delete the picture b. Copy the picture
c. Select the picture d. Paste the picture
- 6) Which option will you use to remove part of the picture?
a. paste b. Copy c. Select all **d. Crop**
- 7) In which of the following options will make a picture appear slanted?
a. Crop **b. Skew** c. Rotate d. Resize
- 8) Which option helps you to make copies a picture?
a. Resize b. Skew **c. Copy** d. Cut
- 9) This command is used to make the turtle stop drawing a line.
a. PD **b. PU** c. ST d. HT
- 10) This command is used to make the turtle draw a line again.
a. PD b. PU c. ST d. HT
- 11) The HIDETURTLE command is written in short as
a. HDT b. PU c. ST **d. HT**
- 12) What does the PE command do?
a. it erases a line b. it draws a line
c. it hides the turtle d. its stops drawing a line
- 13) Which command is used to show the turtle again?
a. PD b. PU **c. ST** d. HT
- 14) As the Logo turtle moves, its draws a
a. Line b. cylinder c. Circle d. all of these

15) A place where two meets is called.

- a. side b. triangle **c. corner** d. none of these

16) Which of the following has four equal sides and four corners?

- a. Square** b. rectangle c. Triangle d. Pentagon

17) Which of the following has three sides and three corners?

- a. Square b. Rectangle **c. triangle** d. pentagon

18) Which of the following has five sides and five corners?

- a. Triangle b. Rectangle **c. Pentagon** d. Square

19) Which of he following is the main working area in PowerPoint?

- a. placeholder **b. Slide pane** c. title bar d. Ribbon

20) In which group are the copy and cut options present?

- a.image **b. Clipboard** c. Tools d. Shapes

2. Write True or false.

- 1) PowerPoint 2010 is a part of MS office Package. **TRUE**
- 2) A PowerPoint presentation consists of pages called slides. **TRUE**
- 3) When a series of slides is presented one after another, the presentation
Is called a slide show. **TRUE**
- 4) The slide pane is the main working area. **TRUE**
- 5) The title bar is located at the bottom of the PowerPoint window. **FALSE**
- 6) You can crop a picture, delete it, resize it or copy it. **TRUE**
- 7) Free-form selection is used to select an irregular part of a picture. **TRUE**
- 8) The delete option removes the selected part of a picture. **TRUE**

3. Fill in the blanks.

1. The title bar is located at the **top** of the PowerPoint Window.
2. The **outline** Tab displays only the text written in a slide.
3. You can use the **Normal** view button to view slides one by one.
4. Press the **F5** Key on the keyboard to start a slide show from the first slide.
5. Use the **select** tool to select a part of the picture that you want to change.
6. To select an irregular part of the picture, click on **free-form** selection.

7. Use the **Rotate** option to flip a picture of a part of it.
8. Use the **Paste from** option to paste an existing picture into paint.
9. The world wide web is popularly known as the **WWW**.
10. A type of software used to view to contents of the web pages is known as a **web Browser**.
11. A highlighted word or image on a web page is called **Hyperlink**.
12. The first page of a website is called the **Home** pages.
13. A **Search** engine has a search box.
14. The short form of the PENUP command is **PU**.
15. The short form of the PENDOWN command is **PD**.
16. The **PENUP** command is used to make the turtle stop drawing a line.
17. Use the **PENPAINT** command to undo the PE command.

4. Write the short form of given command.

- | | |
|-----------------------------------|-----------------------------------|
| 1) Right - <u>RT</u> | 6) HIDE TURTLE - <u>HT</u> |
| 2) Left - <u>LT</u> | 7) PEN ERASE - <u>PE</u> |
| 3) Forward - <u>FD</u> | 8) PENUP - <u>PU</u> |
| 4) PENPAINT - <u>PPT</u> | 9) PENDOWN - <u>PD</u> |
| 5) SHOW TURTLE - <u>ST</u> | 10) Back - <u>BK</u> |

5. Write the command to draw the following polygons in logo.

1. Square - **FD 40 RT 90**
2. Rectangle - **FD 40 RT 90 FD 60 RT 90**
3. Triangle - **FD 40 RT 120**
4. Pentagon - **FD 30 RT 72**

6. Match the columns.

- | | | |
|---------------|---|------------------------------------|
| 1) PowerPoint | → | a. resize and skew |
| 2) F 5 Key | → | b. Web Browser |
| 3) Ma Paint | → | c. Collection of linked web pages. |

4) Mozilla Firefox

d. Outline tab

5) Website

e. To show the turtle again

6) The ST command

f. Slide show

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