



पुर्णमा International School

Shree Swaminarayan Gurukul, Zundal

Class - VIII

Super Computer

Exercise Corner

Specimen Copy

Year- 2020-21

CH-2 INTRODUCTION TO MS ACCESS 2010

❖ Focus of the chapter

1. Database Management System
2. Database Objects
3. Starting MS Access 2010
4. Components of the Access window
5. Data types
6. Creating a new database
7. Saving a database
8. Opening an existing database

❖ Keywords

- **Database** – an organized collection of data related in some aspect
- **DBMS** – application software used to store, organize and retrieve data from a database
- **Table** – an object that contains data organized in the form of rows and columns.

❖ Exercise Corner

- **Tick(✓) the correct answers.**

1. Which of the following are the basic building blocks of a database?
 - A. tables
2. Where are the names of all your database objects displayed?
 - A. Navigation pane
3. Which of the following is used to navigate through the records in a table?

A. Record Navigation bar

4. Which of the following is arrow in a table?

A. record

5. Which of the following is a data type used to store lengthy text?

A. Memo

B. Write the data type you will use for the following.

1. 09-Sep-1984 - date/time

2. \$56.9 - Currency

3. True/False – Yes/No

4. explorer@gmail.com - Hyperlink

5. 789 - Number

C. Fill in the blanks.

1. A database is a collection of data related to a particular subject or purpose, arranged in an organized way.

2. Charles Bachman developed the first DBMS called Integrated Data Store.

3. A column in a table is called a field.

4. To start MS Access 2010 : click on start > All Programs > Microsoft Office > Microsoft Access 2010

5. A database is saved with the extension .accdb

D. Match the columns.

1	Text	a	Stores websites or email addresses
2	Number	b	Used when there are two possible answers – Yes or No
3	Currency	C	Stores text or numbers that do not require calculations
4	Hyperlink	D	Stores values involving money

5	Yes/No	E	Stores numbers on which a calculation has to be done
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Ans. 1- c 2- e 3- d 4- a 5- b

Extras

➤ Tick(✓) the correct answers.

1. Which of the following is a data type used to store date and time?

- a. Date/Time b. Time c. Date d. Time/Date

2. Which of the following is data type used to store websites or email addresses?

- a. Currency b. Memo c. Hyperlink d. Text

3. Which of the following is used to store text or numbers that do not require calculations?

- a. Text b. Currency c. Number d. all of these

4. Which of the following is used to store lengthy text and numbers such as notes?

- a. Text b. Memo c. Number d. all of these

5. Which of the following is used to store values involving money?

- a. Text b. Currency c. Number d. all of these