



PERIODIC ASSIGNMENT – III [2022-23]

Grade – V

Sub- COMPUTER

Syllabus – CH- 6, 7 (From Textbook)

[Section -A]

QA) Choose the correct option and underline the right answers: -

1. A predefined layout for a presentation is called_____.
a. Style b. Template c. Design
2. Which of the following steps are used to change the layout of a slide?
a. Home→ Layout b. Design → Layout c. Layout → Slide
3. Which steps do you follow to set text orientation in a placeholder?
a. Home→ Text Direction b. Insert → Text Orientation c. Home → Direction
4. A set of predefined colors, fonts, and effects that can be applied to all slides, is called:
a. Style b. Layout c. Theme
5. Which presentation view displays the miniature form of all slides, together?
a. Slide Show b. Slide Sorter c. Normal view
6. What would you do first while solving a problem?
a. Collect information b. Analyze information c. Set up the goal
7. Which of the following is a pictorial representation of a problem-solving process?
a. Algorithm b. Stepwise solution c. Flowchart
8. Which of the following state direction and connection between symbols of a flowchart?
a. Connectors b. Flow lines c. Decisions box
9. Which of the following help to connect different segments of a flowchart?
a. Connectors b. Counter c. Start and stop symbols
10. Which of the following is the process of repeating a section a number of times until the specified condition is met?
a. Branching condition b. Counter c. Loop

QB). Fill in the blanks with correct answers.

variant	slide sorter	shape styles	design	home	one
geometrical	flow	stop start	decision		


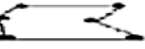


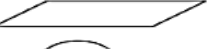


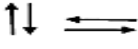
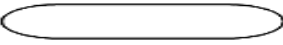
1. The home tab contains Font and Paragraph groups.

2. A **variant** contains different color schemes, fonts, effect and background styles for the selected theme.
3. You select a new style for a placeholder from the **shape styles** group of the Format tab.
4. The **design** ribbon contains different themes and variants.
5. In **slide sorter** view, you can reorder the slides of your presentation.
6. In a flowchart, each operation is represented by drawing a specific **geometrical** shape.
7. The flow lines represent **flow** of execution of instructions.
8. Every flowchart has a **start** symbol and a **stop** symbol.
9. Only **one** flow line is used to connect the start and stop symbols.
10. The **decision** box has only one entry point but two exit points.

QC) State 'True' or 'False': -

- | | |
|------------------------------------------------------------------------------|---------------------|
| 1. Presentation is a powerful tool to convey information to a large group. | <u>True</u> |
| 2. Title slide is the default slide of a blank presentation. | <u>True</u> |
| 3. You cannot change the background of a slide. | <u>False</u> |
| 4. Themes are applied to all slides. | <u>True</u> |
| 5. A variant can be selected to modify a theme. | <u>True</u> |
| 6. An algorithm can be written only in low-level language. | <u>False</u> |
| 7. Each step of an algorithms must be precisely defined. | <u>True</u> |
| 8. A flowchart is an important tool for planning and designing a new system. | <u>True</u> |
| 9. In a loop, a counter is present to count the repetition of statements. | <u>False</u> |
| 10. No multiple else statements are allowed with one if. | <u>True</u> |

QD) Match the columns: -

Column A	Column B	
1. 	a. Bold	2
2. B	b. Layout	1
3. 	c. New Slide	4
4. 	d. Shape Effects	5
5. 	e. Edit Shape	3
6. 	f. Flow Lines	9
7. 	g. Decision Box	8
8. 	h. Input / Output	6
9. 	i. Terminal (Start or Stop)	10
10. 	j. Connector	7

[Section – B]

QE) Short answer questions: -

1. What is PowerPoint?

Ans: - The Microsoft PowerPoint is truly the most widespread presentation software which enables us to create our own presentation.

2. Write any two uses of a presentation.

Ans: - Two uses of a presentation are:

- a. It is used to convey information to large group through presentation aids.
- b. It is used in education field for teaching a particular topic to students.

3. How do you start PowerPoint? Give steps briefly.

Ans: - The steps to start the PowerPoint:

Click the start button → all apps → Microsoft office 2016 → PowerPoint 2016.

4. How do you set text in the center of a placeholder?

Ans: - It is done by clicking to align text in center of a document.

5. How do you copy a slide?

Ans: - Steps to copy the slide are:

Step 1- Select the slide which is to be copied in the slides pane.

Step 2- Right click on the slide and select the duplicate option. A copy of slide appears immediate next to the selected slides. Drag and drop it at the required position in the slides pane.

6. What is an algorithm?

Ans: - It is a sequence of instructions that are used for solving problems in a systematic way.

7. Describe a loop?

Ans: - A loop is used to repeat a section of code, a number of times until the specified condition is met.

8. What is the decision box?

Ans: - It shows evaluation of a condition or statement and follows exactly one of the two flow lines.

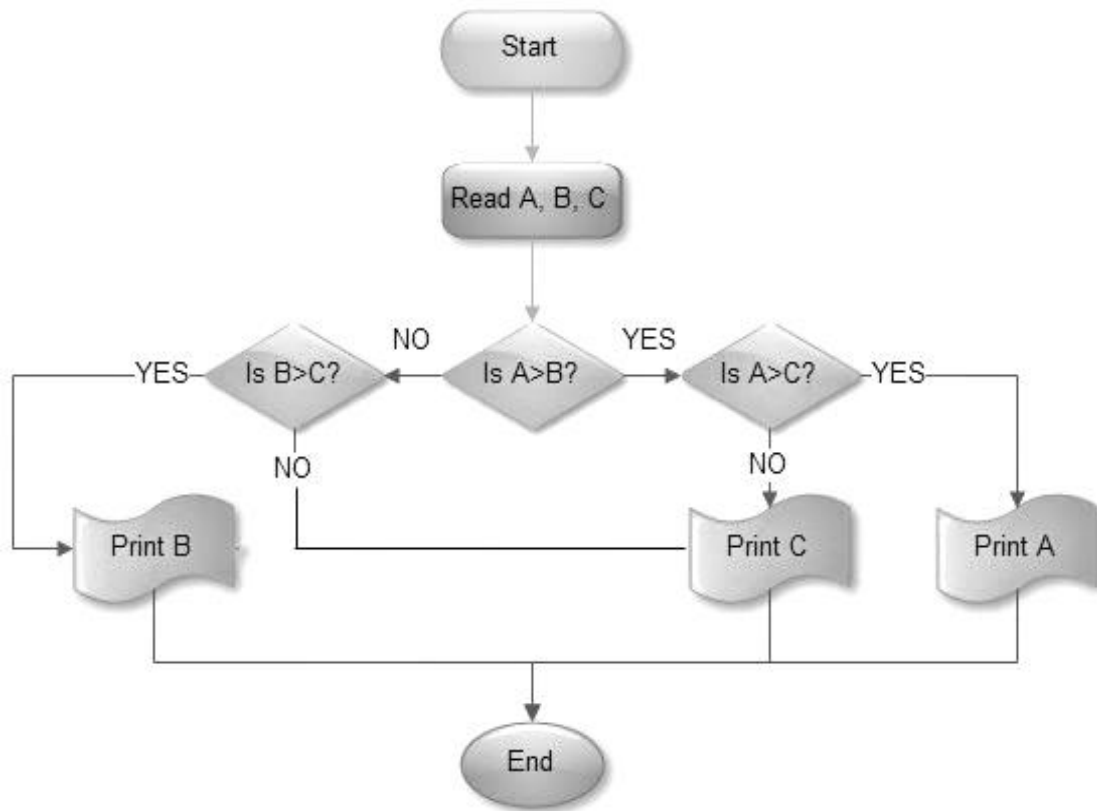
9. Where do you place the start and stop shapes in a flowchart?

Ans: - We place Start shape at the starting and stop shape in the end of the flowchart.

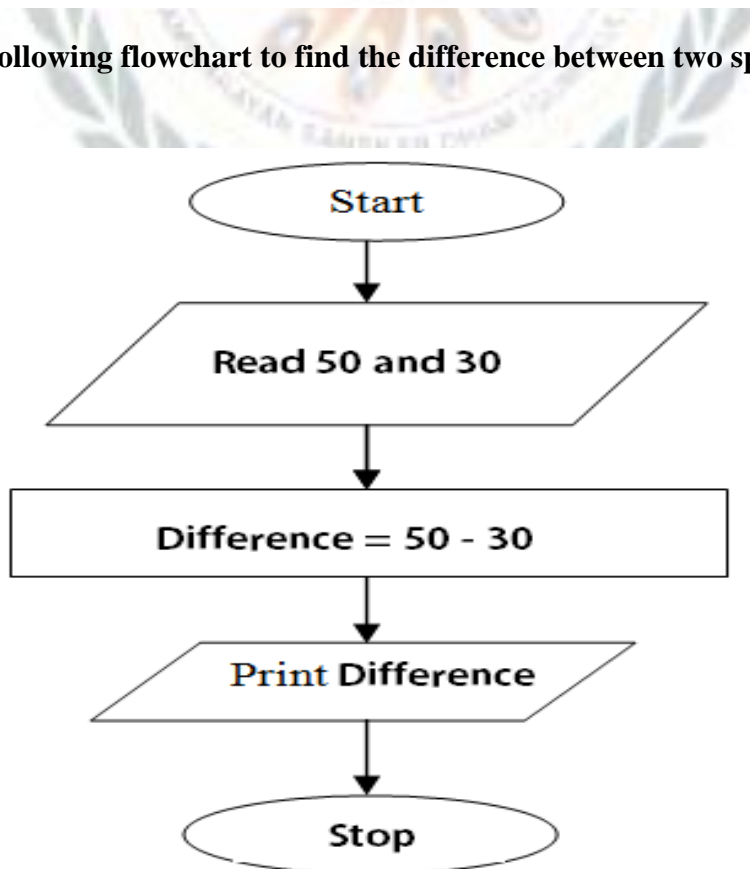
10. What is counter?

Ans: - A counter is present in loop which counts number of times a section has been repeated.

11. Complete the following flowchart to find the greatest number among three numbers: -



12. Complete the following flowchart to find the difference between two specific values such as 50 and 30: -



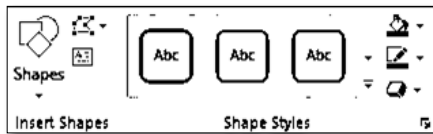
QF. Identify the tab and group for each of the following: -



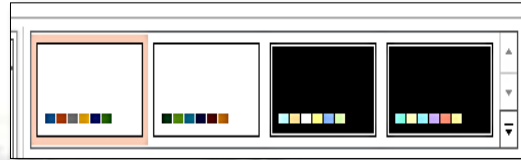
Paragraph group of home ribbon



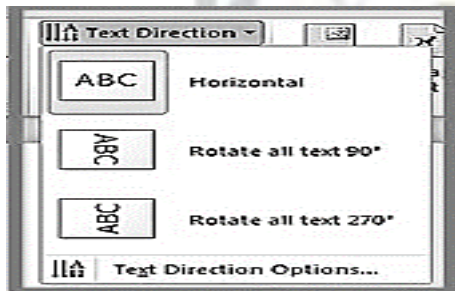
Slide Sorter View



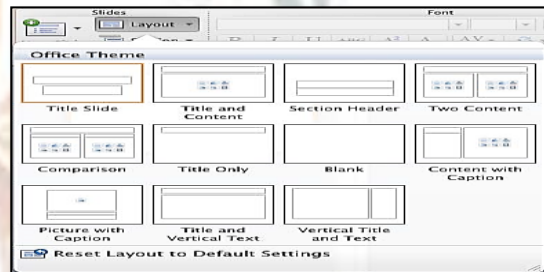
Shape style group of format ribbon



Variant group

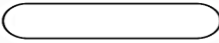


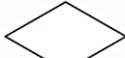

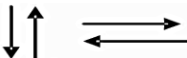


Setting text Direction



Selecting a new slide layout

➤ **Draw the symbols and write its purpose :-**

Name	Symbol	Purpose
Terminal	 oval	Start /stop/begin/end
Input / output	 Parallelogram	Input/output of data
Process	 Rectangle	Any processing to be performed can be represented
Decision box	 Diamond	Decision operations that determine which of the alternative paths to be followed
Connector	 Circle	Used to connect different parts of flowchart
Flow	 Arrows	Joins 2 symbols and also represents flow of execution